

Global Jaya School, Staff Openings for Academic School Year, 2019-20

Whole School

(1) Head of IT, requirements:

- ❖ IT Head is responsible for managing the communications, workstations and servers of the school computer network
- ❖ Set up, manage and maintain school operational and educational systems
- ❖ Responsible for managing a regular IT maintenance programme and resolving failures in Hardware and software
- ❖ Manage and maintain the school website using industry standard website technologies
- ❖ Strong English communication skills (written and spoken)
- ❖ Has experience working in an international school setting
- ❖ Bachelor or Master's Degree in subject matter
- ❖ Positive attitude with willingness to provide the highest level of internal and external customer service works as team player.

SECONDARY SECTION –

(1) Science Teacher, Physics Major Indonesian Nationality (Start 25 July 2019)

- ❖ Bachelor or master's degree in Science (physics)
- ❖ TOEIC score 780 plus, good use of English written and speaking
- ❖ Experience in IBMYP and DP preferred
- ❖ Confident in the use of technology in teaching
- ❖ Ability to work in an international setting
- ❖ Works as a team player.

(2) Bahasa Indonesia Teacher Indonesian Nationality (Start 25 July 2019)

- ❖ Bachelor or master's degree (literature)
- ❖ TOEIC score 780 plus, good use of English written and speaking
- ❖ Experience in IBMYP and DP Language & Literature preferred
- ❖ Confident in the use of technology in teaching
- ❖ Ability to work in an international setting
- ❖ Works as a team player.

If you feel that you can meet the qualifications for a position above, please send your complete resume/CV and current colour photograph to: hrd@globaljaya.com

Thank you.